

**WELCOME CONTRACT**

*The local health company “USL Toscana Centro” through the activity of the manager of the project Casa Stenone, Solidarietà Caritas onlus, provides the following services for the reception of Mr. / Mrs.*

Surname	Name

**It undertakes to provide:**

1. Day and night reception
2. Food
3. Supply of linen
4. Kit for personal hygiene
5. Accompaniment to local services for medical check-ups
6. Legal guidance and protection, linguistic and cultural mediation, support in the elaboration of an active inclusion project.

**The guest has the obligation to:**

1. respect the regulation of the accommodation facility and sign it for acceptance at the time of inclusion in the project.
2. respect the terms of the individualized project, agreed with the operators and social workers.

Beginning of the reception		

End of the reception		

Read, approved and undersigned

The Beneficiary

The contact person for the Managing Body

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## **STRUCTURE REGULATION**

### **Welcome to Casa Stenone**

We are happy to welcome you and to be able to help you in this moment of your life. We are going to travel together a piece of road that we hope will be useful for you to achieve a better health condition and to restore greater dignity to your person.

The fundamental rule is that of coexistence, mutual help, a sense of honesty and responsibility for a common growth that involves everyone in a shared project.

You are invited to actively collaborate in the various phases of your project.

To make Casa Stenone a more beautiful place, your collaboration is necessary as far as possible.

All guests are required to respect the following timetable:

<b>TIMETABLE</b>	<b>ACTIVITY</b>
7 am – 9 am	Breakfast
12:15 am – 1:15 pm	Lunch
4:00 pm – 5:00 pm	Snack
7:15 pm – 8:15 pm	Dinner

Art. 1 – Your absences must be agreed in advance with the coordinator; the unjustified absence for more than three consecutive nights will result in the loss of the right to remain in the house.

Art. 2 – It is strictly forbidden to damage and/or remove objects.

Art. 3 – Each guest, taking into account the health conditions, must provide for the cleaning of the room, floors, furnishings and the maintenance of the propriety and order of the structure.

Art. 4 – The management does not take responsibility for the objects left in their room by the guests.

Art. 5 – It is forbidden to smoke in the common areas, bedrooms and bathrooms and in all the spaces inside the house.

Art. 6 – For the good performance of the structure it is necessary to respect, on the part of each, the basic rules for a civil cohabitation. Inside the structure it is forbidden to

- 1) introduce any kind of weapons
- 2) introduce flammable material
- 3) introduce drugs and alcohol and medicines of any kind. Otherwise they must be delivered to the operators.

Art. 7 – Theft, violence, bullying and arrogance are forbidden. You can be expelled.

Art. 8 – For the purpose of continuity of care, the guest commits himself to the pharmacological and medical therapy according to the prescription at the time of discharge from the sending department and according to the individual project.

Art. 9 – The visits of relatives and friends are welcome. They must be previously agreed with the operators. The relatives and friends will have to stay during visits in the common areas with respectful attitude of the nature and needs of the house. Visits to the rooms are not allowed without authorization by the coordinator. Any invitations to lunch or dinner of relatives and friends must be previously agreed with the operators.

Art. 10 – Meals must be consumed in the dining room and at the established times. The presence in the dining room is mandatory. Only for illness (verified by the operators) or because out for school or health reasons you can be dispensed.

Any violation of this regulation will be recalled. After three written reminders, suspension or dismissal from the structure will be required. For particularly serious events, immediate dismissal from the structure may also be decided.

*Il sottoscritto, con la firma di accettazione del presente Regolamento, in base alla legge 196/03, autorizza la Fondazione Solidarietà Caritas, all'utilizzo dei propri dati personali solo per l'espletamento delle rispettive attività istituzionali finalizzate all'attuazione del progetto, nonché a fornire a terzi i dati esclusivamente nell'ambito dell'erogazione del servizio.*

For acknowledgment and acceptance

Firenze, \_\_\_\_\_

Signature \_\_\_\_\_

*(full and readable surname and name)*