



Fondazione
Solidarietà **Caritas**
ETS · Firenze

CASA STENONE

Protocol	No.	Year

Date

REGULATION AND RECEPTION AGREEMENT

SURNAME	
NAME	

RECEPTION AGREEMENT

The local health company “USL Toscana Centro”, through the activity of the Foundation Solidarietà Caritas ETS, manager of the project Casa Stenone, provides the following services for the reception of Mr. / Mrs.:

Surname	
Name	

It undertakes to provide:

- 1) Day and night reception
- 2) Food
- 3) Supply of linen
- 4) Personal hygiene kit
- 5) Accompaniment to services for medical checkups
- 6) Orientation and legal protection, linguistic and cultural mediation, support in developing an active inclusion project

The guest is obliged to:

- 1) Comply with the regulations of the reception facility and sign it for acceptance upon inclusion of the project.
- 2) Respect the terms of the individualized project, agreed with the operators and social workers.

BEGINNING OF HOSPITALITY

END OF HOSPITALITY

Read, approved and undersigned

The Beneficiary

For the Fondazione Solidarietà Caritas ETS

REGULATION OF CASA STENONE

Welcome to Casa Stenone

We are happy to welcome you and to be able to help you in this moment of your life. We are about to walk a piece of the road together which we hope will be useful for you to achieve better health.

The fundamental rules of the house are those of coexistence, mutual aid, a sense of honesty and responsibility for a common growth that involves everyone in a shared project.

You are invited to actively collaborate in the various phases of your project. Of course, we will consider your health conditions.

All guests are required to respect the following times:

ACTIVITY	TIMETABLE
Breakfast	7:00 am – 9:00 am
Lunch	12:15 am – 1:15 pm
Snack	4:00 pm – 5:00 pm
Dinner	7:15 pm – 8:15 pm

Art. 1 - Absences

Your absences must be agreed in advance with the House Management; unjustified absence for more than three consecutive nights will result in the loss of the place.

Art. 2 - Collaboration

Each guest, considering your health conditions, must clean the room, including the floor and furnishings, and must contribute to keeping the common areas in order.

Art. 3 – Personal responsibility

The management assumes no responsibility for any items you leave in your room or elsewhere.

Art. 4 – No smoking

Smoking is prohibited in the common areas, bedrooms and bathrooms and in all spaces inside the house.

Art. 5 - Prohibitions

For the peaceful running of the structure it is a duty to respect, on the part of everyone, the elementary rules for a civil coexistence.

Inside Casa Stenone it is forbidden:

1. Introducing proper and improper weapons
2. Introduce flammable material
3. Introducing drugs, alcohol and medicines of any kind. The medicines you need must be handed over to the operators and will be given to you on the basis of the indications of the healthcare personnel. Drugs and alcohol will be seized.

The following behaviors are also prohibited:

1. Thefts
2. Violence
3. Bossy attitudes.
4. It is strictly forbidden to cause damage to the building, to the furnishings or to take away objects.

Those who do not respect the prohibitions risk being expelled from the House.

Art. 6 – Commitment to care

For the purposes of continuity of care, the guest undertakes to take the pharmacological and medical therapy according to the prescription at the time of discharge from the referring hospital ward and on the basis of the individual project, which will be monitored by the doctor and the health personnel of the Home.

Art. 7 – Visits from relatives and friends

Visits from relatives and friends are welcome, but the time must be agreed in advance with the Management of the House. The guest will be able to enter your room only if and when authorized by the Management of the House, otherwise he/she must remain in the common areas (living room and external courtyard). Any invitations to lunch or dinner for relatives and friends must also be agreed in advance with the Management.

In any case, visitors must respect the rest of the other guests and their privacy, maintaining a conduct appropriate to a place of residence and health care, without creating obstacles to the work and assistance activities. Visitors are prohibited from giving away alcohol and risky objects for the safety of the guest and, if they want to deliver food, cigarettes or money, they must agree with the Management on the quantity and method of delivery. Failure to comply with the rules of access, permanence and visits may be sanctioned with verbal warnings and, where necessary, with removal from the House.

Art. 8 - Meals

Meals are consumed only in the dining room and at the established times. Presence at mealtimes is mandatory and you are only excused due to illness or because you are away from home for training courses or health reasons. In these cases, the guest must notify the Management at least the day before.

Any violations of this regulation will be subject to recall. After three written warnings, suspension or resignation from the House will be requested. For particularly serious facts, immediate dismissal from the House may also be ordered. This removal may also be carried out with the support of the public force.

For acknowledgment and acceptance

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Signature (full and legible)